

**THE ACADEMY FOR LIFELONG LEARNING OF CAPE COD, INC. (ALL
POLICIES AND PROCEDURES**

**Section: Committees
Subsection: Long Range Planning**

**Date Approved: 5/9/03 Initials: RBS
Date Revised: 11/13/03, 2/19/19
Date Revised: 12/13/24 DT**

POLICY

Bylaw Reference: Article V; Section 1 & 4

The Long Range Planning Committee is a standing committee of Academy for lifelong Learning of Cape Cod, Inc. (ALL) subject to the direction and control of the Board of Directors.

The Long Range Planning Committee shall address the future needs of the Corporation and it's members so that a hospitable environment for the pursuit of lifelong learning in the future is assured.

The Chairperson of the Long Range Planning Committee shall be appointed from the Board of Directors of the Corporation a term of one year per the President of the Corporation. The Chairperson is responsible for appointing a committee from the Corporation's members who volunteer for a term of one year.

RESPONSIBILITIES

- 1. Reviews, evaluates and recommends to the Board of Directors the feasibility of proposed future directions relating to the overall goals of ALL.**
- 2. Conducts research and fact-finding activities such as surveys, analysis of trends and other demographics to recommend directions and approaches that will enable ALL to fulfill its obligations to its constituencies.**
- 3. Determines specific needs based on the projections of enrollment, space, and membership fees as well as the impact of future academic and social efforts. In addition, evaluates ALL's interface with the community, and other activities that require adjustments in planning.**
- 4. Creates a written strategic plan covering short, mid and long term strategies to reach ALL goals in a reasonable time frame in conjunction with and subject to the approval of the Board of Directors.**
- 4. Suggests Board Retreat planning activities to the Board of Directors.**

P&P Committee Review Dates and Initials: 2/19/19 JBM, 12/13/24 DT

