

## **Academy for Lifelong Learning – Board of Directors Meeting**

**Minutes of Thursday, April 7, 2022**

**Present:** Rita Ailinger, Paul Coteus, Jean DeVincentis, Joan Freedman, Diane Hoover, Noelle Howland, Miriam Kronish, Marilyn Nouri, Judy Roettig, Dianne Tattersall, Marianne Triplette, Kirk Young

**Absent:** Jim Lathrop, Pat McKean

**Others Present:** Henry Tamzarian, Nancy Weida

**Call Meeting to Order:** The meeting was called to order at 12:02 p.m.

**Minutes:** Miriam made a motion to approve the March 24 minutes as submitted. Judy seconded the motion which was approved unanimously.

### **Items for Board Update, Discussion and Possible Motions**

**Long-Range Planning:** The Committee is going to the college on Monday to experience the hybrid equipment in the classroom, while Jean experiences it online. Henry will also participate. They will be testing for the quality of the sound, and whether a participant feels part of the class if online. They will try both types of equipment, and test how difficult it would be for coordinators to use. We would likely be implementing the hybrid model next spring, possibly with a test run in a second six-week course this fall semester. If we chose the same equipment as the college their IT department would be able to provide more assistance. The college will pay for our computer upgrade to Windows 10. As done previously, we would likely finance the purchase of the equipment which would be owned by the college. The consensus was we will be likely to use ALL funds to support this purchase, for one classroom, depending on the outcome of Monday's session.

**Curriculum:** There are thirty-eight courses on the fall schedule so far, with twenty-one in person and seventeen online. Of these, there are three or four coordinators holding two sessions of a course, one in person and one online. Members can only register for one session of each of these courses.

The Committee is calling 147 former coordinators, or other who have expressed interest in being coordinators to try to increase the number of proposals submitted to reach a goal of sixty. There was discussion of the need to identify additional classroom space, possibly off campus. Dianne will follow up on available college space, including the North Street campus.

Communications: The newsletter will go out next week. Marianne, Jean, Joan, and Holly are continuing training at the Media Center on podcasts and videos. A script for a PSA is being developed, which will run over the summer. Regular podcasts with coordinator and possibly member interviews will be scheduled. A press release will go out on Constant Contact for the print media and Dianne is doing an interview for several local papers.

Events: Three or four events for the fall term are under discussion.

Registration: No report

Nominating: Dianne has agreed to finish out Jim's term and will stay on for one more term with Board approval. Since there is no Committee, it was agreed we will include an article in the newsletter, with a link to a form, for members interested in serving on the Board to self-nominate. An announcement will also be made at the April 28 Spring Social event. Screening of any candidates will follow the process included in the bylaws. It was agreed by consensus that Judy would remain on the Board as past president.

Treasurer: At this point, the net deficit for this year is consistent with the deficit projected for the full year ending on June 30.

Hospitality: The flyer was sent out for the Spring Social event. The Committee will have a meeting on Zoom next week.

**Other Business:**

The annual meeting will be held via Zoom on May 11 at 10:30 a.m. Nancy will send out last year's annual reports to Board members; current year reports are due to her by April 25.

Next Board Meeting: The meeting is scheduled for Thursday, May 5 at 12:00 p.m.

Adjournment: The meeting adjourned at 1:02 p.m.

Submitted by Noelle Howland, Clerk